

UConn Club Sports

2026-2027 Officer Training



UConnREC

Competitive Sports Staff



Bhavin Parekh
Associate Director



Aaron Harris
Coordinator



Stef DeNicolo
Assistant Director
of Safety, Risk
Management, and
Compliance

Team Leadership

- Officer terms must run from the January to December (Spring to Fall Semester starting in the spring of the previous school year)
- Officer elections must take place prior to the Officer Contact Information Form Deadline

Officer Meetings

- Officer meetings with your team's Coordinator will be scheduled at the end of each semester
- A minimum of two members of the leadership must attend the meeting
 - All officers are welcome to attend the meeting

Club Sports Office

- Located in the Admin Office across from Mango
- Check in with front desk staff when arriving for meetings
- Appointments are necessary to speak with Coordinators
 - Email your Coordinator to setup an appointment
 - 24-hour advance notice is greatly appreciated
 - Include team name and subject of meeting
 - Walk-in appointments are not available

Team Resources Page

- Located on the [UConn Recreation Website](#)
- Contains all information and forms needed to run your team

Club Sports Team Resources

Club Sports Officers can access important dates, forms, trainings, and resources to successfully manage their team's day-to-day operations.

Club Sports Team Handbook
View or download the Club Sports Handbook PDF.
[CLUB SPORTS HANDBOOK PDF](#)

Contact Us
competitivesports@uconn.edu

Quick Links

- [Club Sports Home](#)
- [Team Listing](#)
- [Tournaments Schedule](#)
- [Team Resources](#)
- [Athletic Training](#)
- [Prospective Athletes](#)
- [Locations & Guides](#)

Team Forms

Practice Request Form	Safety Officer Form
Home Competition Request Form	Medical Kit Restock Request Form
Officer Contact Information Form	Logo Usage Form

UConn Club Sports Important Dates

Today: [Monday, August 5](#)

Monday, August 26	
7:00pm	Treasurer Training
Tuesday, August 27	
Coach Agreements Due (Soccer/Rugby)	
5:00pm	Club Sports Involvement Fair
Wednesday, August 28	
Practice Start Date (Soccer/Rugby)	
7:00pm	Treasurer Training

Fusion Club Resources

Resources

 Search Resources

Team Resources Page

UPDATED ON
Jul 02, 2025



Club Sports Mail & Deliveries

- Pickup packages at the front desk of the admin suite
- Officers will receive an email when package is received
- Mailing Address:

Club Sport

University of Connecticut

Student Recreation Center

2060 Hillside Road, Unit 1273

Storrs, CT 06269

Student Recreation Center Usage

- Individuals and groups using, or giving the appearance of using, the Student Recreation Center for organized or structured activity are prohibited from doing so during open recreation hours, this type of use is not allowed for Club Sport Teams.
- This includes full team or small group usage of all areas of the Student Recreation Center outside of a team's scheduled practice time

Practice Request Form

- Form is necessary to request practice time at a UConn Recreation managed facility
- Form is submitted prior to the fall and spring semesters
- Requests are not guaranteed, and the practice schedule will be created on multiple factors, including but not limited to, if your team is in or out of season, field/court availability, and staff availability

Practice Cancellation Policy

- Teams must complete the Practice Cancellation Form by the following deadline:
 - Monday-Thursday by 12pm (noon) day of practice
 - Saturday-Sunday by 12pm (noon) the Thursday prior to practice
- Emails, phone calls, or text messages are not accepted
- Failure to provide required notice will result in loss of your next scheduled practice slot
- Repeated offenses may lead to additional loss of practice times or competition dates

Inclement Weather Policy

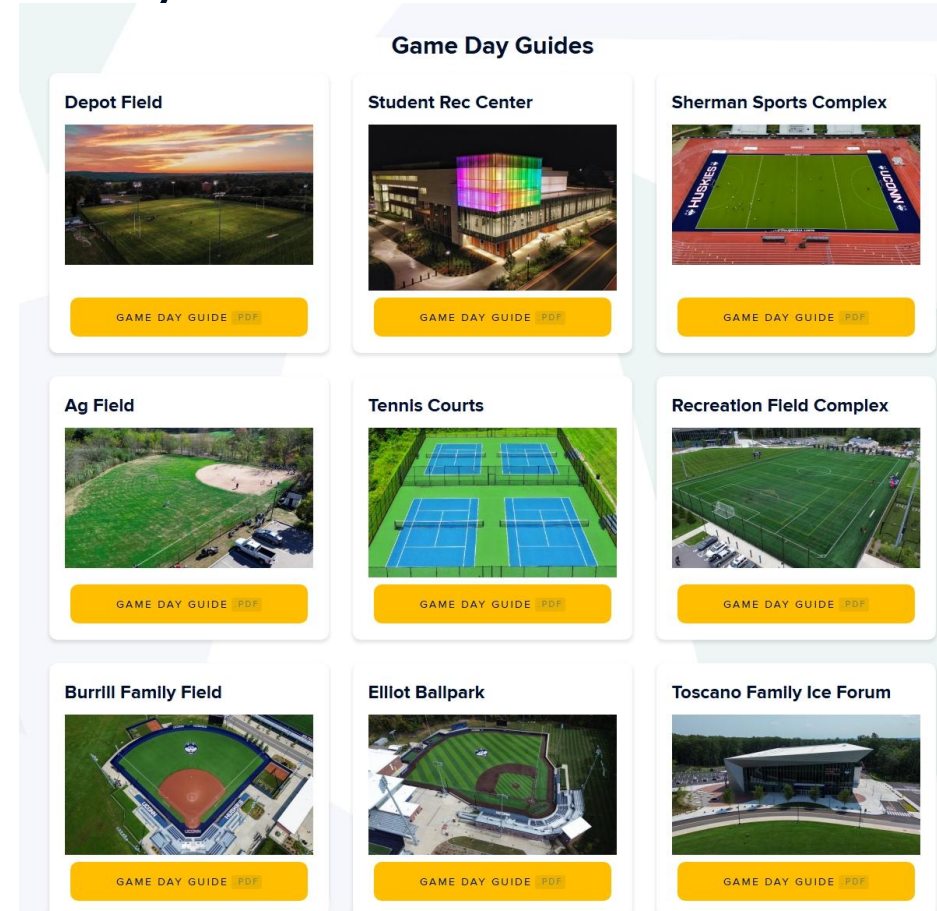
- The Competitive Sports Office will contact your team if your practice or competition is cancelled due to weather and/or field conditions
- If the University is closed or classes are cancelled after a certain time, there will be no practices

Home Competition Request Form

- Form is necessary to request competitions at a UConn Recreation managed facility
- Request must be made **3 weeks** prior to the date of the competition
- Teams must receive approval from the Competitive Sports Office before confirming the event with outside groups
- Teams must have opponent **2 weeks** prior to scheduled home date or date is subject to cancellation

Visiting Team Game Day Guides

- Must be sent by team leadership to visiting teams at least 72 hours prior to all home competitions
- Leadership must copy their Coordinator on the email



Competition Results Form

- Teams will use this form to submit all competition results to the Competitive Sports office
- Competition results must be submitted by each Tuesday for the previous week
- Only competitions for the “A” team need to be reported
- An entry must be submitted for each game or event
 - For example, if baseball plays a doubleheader they must submit the form twice – once for each game

Player Eligibility

- Only students who pay the Student Recreation Fee or purchase a Student Non-Fee membership may register for Club Sports
- If student does not pay the Student Recreation Fee on their Fee Bill, please have them visit myrec.uconn.edu to purchase the Student Non-Fee Membership for the semester
- Once the membership has been purchased, access to Fusion Club will be granted provided other registration steps have been completed

Player Registration Steps

1.

- Submit Clearance to Play Form to SHaW Student Health Portal
- Players WILL NOT be able to access Fusion Club until this has been verified

2.

- Complete Medical History Form (MHF)
- All players, both new and returning, must fill this form out every year

3.

- Register on Fusion Club
- Competitive Sports Office will verify MHF and team will accept players

4

- Attend Practice/Tryouts once Active

Coaches

- USG will be handling Coaching Contracts
- Teams will have to submit a USG Funding Request for their coaches
- Please contact USG for questions regarding Coach Contracts

Safety and Security Costs

- Safety and security costs will be the responsibility of UConn Recreation
 - Security (CSC) Personnel
- UConn Recreation will continue to coordinate, schedule, and secure the services

UConn Athletics Facilities

- Teams **MAY NOT** contact anyone in Athletics directly to inquire about facility availability
- All communication with Athletics regarding facilities will be made through the Competitive Sports Office
- Reaching out to Athletics directly jeopardizes our relationship with them and compromises the ability to secure space for Club Sports teams in the future
- Contacting Athletics directly may lead to disciplinary action

Athletic Training

- Athletic Training services and medical coverage will be provided using the following priorities:
 - On-Campus home competition
 - On-Campus Practice (high risk sports first)
- Club Sports Participants can make an appointment with an Athletic Trainer. These appointments will be based on Athletic Trainer availability and coverage
 - To set up an appointment please email Stephanie DeNicolo at stephanie.denicolo@uconn.edu
- Additional injury resources: SHaW, Urgent Care, Club Sports Medical Director at UConn Health, & participants own medical provider

Athletic Training: Inactive/Active Procedures

Some injuries require time to heal and/or advanced medical care. In these instances, a student may require an activity status change:

- **Inactive Status:** the student athlete will not be able to compete or practice until they obtain proper medical clearance. They will be marked **INACTIVE** in Fusion
- **Active Status:** The student athlete is **ACTIVE** in Fusion and may return to play/continue to play

Injury Communication: a general email stating the status of the injured student Inactive and Active will be sent to:

- The injured student
- Team Officers
- The Competitive Sports Staff

Athletic Trainers



Mara Lippman



Lauren Rizzardi



DeAngela Brackman



John Riordan

Approved Logos

- Teams must only use approved logos for apparel, uniforms, social media posts, team/league websites, etc.
- A Club Sports Logo Guide and folder with all team logos has been added to the Team Resources Page



Club Sports Logo Usage Form

- Teams must fill out this form prior to ordering any apparel or promotional items with a UConn logo
- Approval is needed when filling out funding requests
- Form can be found on the Team Resources page

Club Sports Logo Usage Approval Form

Please fill out this form if you are a Club Sport Team at UConn looking to order uniforms, promotional items or apparel with the UConn name, logo or wordmark on them.

Name *

First Last

Email *

Phone Number

- -

####

Name of your Club Sports Team *

Name of your Advisor *

First Last

Licensed vendor uniforms/apparel/promotional items are being ordered through

Apparel and Equipment Ordering

- For team stores, apparel, and equipment, please first reach out to the following contact at BSN Sports:
 - Kenzie Cannon: kcannon@bsnsports.com
- All Club Sports teams are REQUIRED to first contact BSN Sports as their vendor
 - Teams may use another vendor if BSN cannot provide the needed items or if a lower price is available
- Please copy Bhavin Parekh (bhavin.parekh@uconn.edu), Anna Milot (anna.milot@uconn.edu), & your Coordinator
- Teams must pay all invoices in a timely manner – failure to pay may result in loss of ordering privileges

Funding Sources

Club Sports teams have access to three primary funding sources

Undergraduate Student Government (USG)

- Funding allocated through the Undergraduate Student Government used for approved team expenses
- Coaching payments are processed through USG funding
- Annual funding limits and eligibility requirements are determined by USG

UConn Foundation Account

- Accepts tax-deductible donations
- Used for team-wide expenses that benefit the entire organization
- Ignite Fundraiser proceeds are deposited into this account and roll over from year to year

Student Activity Business Services (SABS)

- Team checking account managed through Student Activities
- Used to collect dues and other team revenue
- Funds can be used for approved team expenses
- Requires an updated banking contract when officers change

Account Balances & Financial Oversight

- Team officers are responsible for monitoring available funds across all funding sources before making purchases or commitments
- Account balances are updated monthly in Fusion Club
- Foundation balances can be found under **Finances > Transactions** in Fusion Club

Foundation Account Rules

- Foundation funds consist of donations and Ignite Fundraiser proceeds
- Funds must benefit the entire team not individual members
- Funds may not be used to support charitable organizations
- Donations cannot be transferred directly to a team's SABS account
- Foundation balances roll over from year to year

Using Foundation Funds (Request for Disbursement)

- Treasurer or President submits a Foundation Request for Disbursement (RFD) through Kual
- Competitive Sports and the Business Office review submissions
- The UConn Foundation provides final approval
- Foundation funds may reimburse eligible SABS expenses
- Reimbursements are not processed until after the event or activity has concluded
- The RFD form is available on the Team Resources Page

Purchasing & Vendor Payments

- BSN Sports is the approved vendor for Club Sports apparel, uniforms, and equipment
- Obtain a quote from Kenzie Cannon before submitting requests
- Indicate the funding source being used (USG, Foundation, SABs) and include all required supporting documents
- Purchases requiring University trademarks must have Logo Approval before payment can be processed
- Teams are responsible for paying invoices by the stated due date

Financial Accountability

- Club Sports teams with unpaid balances to UConn, UConn Recreation, or a University vendor will be frozen
- Frozen clubs will have practices and competitions suspended until the balance is paid in full
- Teams are formally notified of the debt and given a deadline; missing it can lead to further action, including loss of Club status
- Once the balance is paid in full, team will regain active status, reinstated and practices & competitions may resume as normal

Fundraising

- All Teams are required to participate in the Club Sports Ignite Fundraiser
- This 3-week fundraising event awards prizes and bonuses in addition to the donations they receive
 - Ignite fundraiser will only take place during the Fall Semester
- Dates of the fundraiser and required trainings can be found on the Important Dates calendar
- Teams are allowed to participate in other fundraising events throughout the academic year

Good luck this semester!

